



	e   Service   Leadership and Good Governance   Innovation   Sustainability   Quality	
	<b>SOUTHERN LEYTE STATE UNIVERSITY</b>	
<b>REQUEST FOR QUOTATION FORM &amp; NOTICE</b>		
<b>GOODS &amp; SERVICES</b>		
Office/Campus:	<b>EXTENSION SERVICES</b>	
Address/Contact Details:	San Roque, Sogod, Southern Leyte	

RFQ No.	2025-07-0349
Date:	

GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery within \_\_\_ working days upon receipt of approved Purchase Order (PO).

**PR No. 2025-07-0252**

Item #	QTY.	UNIT	ITEM/DESCRIPTION	APPROVED BUDGET	UNIT COST	TOTAL COST
Title of Activity: Training on Nursery management, Land Preparation and Pest and Diseases Management & Training on Agricultural Production Management and Post-Harvest and workshop for the Enhancement of Agricultural Production(DOST-CEST Project) Date: <u>July 18, 2025</u> Venue: SLSU Bontoc Campus (1 LOT)						
1	40	pax	Snacks A.M: Ham & Egg Sandwich with chips Overflowing juice and coffee	100.00		
2	40	pax	Snacks P.M: Puto Dayon with choco syrup Toppings Overflowing juice and coffee	100.00		
3	40	pax	Lunch: Rice, Chicken Adobo, Pork Lumpia, Chopsuey, Sliced Cake, Softdrinks	300.00		
Title of Activity: Profiling and Mapping of farmers in the target communities (Field) (DOST-CEST Project) Date: <u>July 21, 2025</u> Venue: Brgy. Kahupian Sogod Southern Leyte (1 LOT)						
1	40	pax	Snacks A.M: Pancit Bihon with bread and bottled juice	100.00		
2	40	pax	Snacks P.M: Torta (1pc) and bottled juice	100.00		
3	40	pax	Lunch: Rice, Fried Chicken, Sweet and Sour Fish, Pancit Bam- e,Tapioca and Softdrinks	300.00		
Title of Activity: Training on Disaster Risk Management, Food Safety (SLSU) (DOST-CEST Project) Date: <u>July 23, 2025</u> Venue: Brgy. Kahupian Sogod Southern Leyte (1 LOT)						
1	40	pax	Snacks A.M: Special sandwich with Chips and Softdrinks, Overflowing juice and coffee	100.00		
2	40	pax	Snacks P.M: Siopao with Chips Overflowing Juice and Coffee	100.00		
3	40	pax	Lunch: Rice, Chicken Adobo, Pork Steak, Chopsuey, Fruits, and Soft drinks	300.00		
TOTAL				60,000.00		
Delivery Term						
Payment Term						
				If payment for deposit, please provide bank details:		

Very truly yours,

PRICES IN THE ABOVE OFFER ARE  
CERTIFIED TRUE AND CORRECT:

**CHRISTINE ALMA MAE M. DAGUPLO**

BAC Chairperson

Authorized Company \_\_\_\_\_  
Representative (Signature over Printed Name)

**ROBEN CARL A. DOCENA**

Canvasser

Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Tel. Nos. \_\_\_\_\_  
T.I.N \_\_\_\_\_

**IMPORTANT:**

1. Prices must be written clearly.
2. If offering a substitute/equivalent, specify the brand and make.
3. RFQ should be sealed.